



*Preschool - 9<sup>th</sup> grade*

# Student Handbook

2015-2016

*A handbook for Arches Academy Students and Parents  
of the school's policies, procedures, and guidelines.*

*This handbook can also be found online at [www.archesacademy.com](http://www.archesacademy.com).*

# *Welcome*

Welcome to Arches Academy! We are so happy that you are a student at Arches and a part of this great community. Students at Arches Academy come from Utah as well as many different parts of the world, and we welcome your talents, perspective, culture, and voice that will contribute to our unique educational environment.

Arches Academy is an independent, liberal arts private school, managed by qualified, exemplary teachers. Founded in June 2012 by Meridian educators, these teachers are dedicated to offering a student centered PK-9 program in a secure and nurturing environment where students' talents, interests, needs, and capabilities help shape the personalized, unique curriculum.

Please read the following information to become familiar with the school's standards, policies, and aspirations that are the defining features of Arches Academy.

## *Our Philosophy*

- All students are capable of learning and are equipped with innate talents and multiple intelligences. Recognizing, training, and enhancing these talents empower students to achieve their highest potential in core academic subjects and beyond.
- There are essential elements that contribute to the education of a child: namely, attitude and ability of the student; support of home and community; and a nurturing, yet challenging educational environment.
- A school should nurture a climate in which the worth of each individual is continually affirmed, and in which students can have meaningful experiences in a stimulating environment where they feel safe, inspired, challenged, and creative.
- An educational program must be comprehensive, develop critical thinking skills, foster curiosity and a balanced intellectual appetite, encourage practices for a healthy body and mind, and teach how to cope with a changing and global society. As part of that comprehensive program, special efforts must be made to ensure that students demonstrate competencies in the critical areas of listening, speaking, reading, writing, mathematical foundations, and computational thinking. Students should also have an understanding and appreciation for the impact that arts, science, and technology have on each person's life and the world.
- The instructional programs and teaching strategies should be flexible in order to provide for individual exploration and self-expression, be validated by research, and stay abreast of an ever-changing society. We champion the efforts and expertise of our professional staff as they strive to promote excellence.
- A proper education should prepare students to be contributing citizens in our world community in which individuals are constantly engaged in collaboration, problem-solving, and experiential learning. Educated and prepared students demonstrate a commitment to being positive, involved global citizens who recognize their responsibilities, as well as their opportunities, as a part of the broader community.

## *Diversity Statement*

Arches Academy respects the diversity in our students, faculty, and administration, including differences in culture, race, ethnicity, national origin, religion, age, gender, learning and physical abilities and socioeconomic status. Arches Academy does not discriminate against any legally protected class.

## *Honor Code*

Arches Academy fosters an environment where care and respect for one another is our foundation. Students, faculty and administration contribute to an atmosphere that is inspiring, inclusive, nurturing and safe for everyone.

The Honor Code expects students to conduct themselves with honor, integrity and respect for others. Arches students do not lie, cheat, steal, or inflict physical, mental or emotional harm to others or their property. Students pledge to follow all school rules as outlined in the Code of Conduct. At the same time, students are not to tolerate the actions of others who do not uphold the Code of Conduct, and should report such activity to the faculty or administration. It is of utmost importance to the administration and faculty that students thrive in a secure environment where learning, and a love for learning, flourish, while enabling students to develop their potential and a better global understanding of the world in which they live.

## *Academic Standards*

The vision of Arches Academy is to be the standard of excellence for PK-9 educational institutions in the U.S. and abroad in terms of student achievement and best-in-the-world educational practices.

Arches faculty is dedicated to providing students with a learning environment that is engaging, relevant, flexible, challenging, and significant in promoting globally responsible, productive citizens. A liberal arts education, rich in best practices, technology, methodology and measurement, focused on developing the multiple intelligences of its students, is the foundation for the curricular framework. The Arches curriculum uses the National Common Core Standards as *scaffolding* from which teachers *extend and enrich* core subjects, concepts, and learning experiences to *deepen student understanding and develop higher level thinking skills*.

- Individualized Instruction: We value each student as a whole individual, focusing not only on their mental needs and capabilities, but also their emotional and social well-being and development. We consider and integrate students' talents, interests, needs, and cultural background as we craft our unique curriculum.
- Global Awareness: Our students learn in an environment rich in inter-cultural exchange. International students bring ideas and perspectives that bridge educational and cultural boundaries. Students learn foreign languages and about the countries and cultures where those languages are spoken. It is a culture that inspires children and young adults to contribute in a global society.
- Interactive Learning. We empower students by providing hands on activities and real life learning, both in and out of the classroom. Students have many opportunities to apply the knowledge and skills they acquire to real life situations.

## **Arches Academy Academic Honors**

**Honor Roll** is recognition for students with a GPA of 3.4 and higher and with no grade C+ or below and no incompletes in any course taken during the semester.

**High Honor Roll** is a distinction for students with a GPA of 3.7 and higher and with no grade C+ or below and no incompletes in any course taken during the semester.

For a student who makes Honor Roll both semesters in an academic year, the student is recognized as an **Arches Academy Scholar**. When a student achieves High Honor Roll both semesters of the school year, the student is awarded **Arches Academy Scholar with Distinction**. These honors will appear on the student's transcript.

### *Grades 4th-8th Grading Scale*

The following scale will be used for determining grades:

<b>Letter Grade</b>	<b>Numerical Value</b>	<b>Percentage</b>
A	4.0	94% - 100%
A-	3.7	90% - 93%
B+	3.4	87% - 89%
B	3.0	84% - 86%
B-	2.7	80% - 83%
C+	2.4	77% - 79%
C	2.0	74% - 76%
C-	1.7	70% - 73%
D+	1.4	67% - 69%
D	1.0	64% - 66%
D-	0.7	60% - 63%
F	0	59% -

### *Academic Probation*

A student in Middle School is placed on academic probation at the end of the grading period for one or more of the following reasons:

1. A grade of C- in half (3) of core classes
2. A grade of D+ or lower in any core class
3. A GPA of 1.75 or lower

For foreign language and math classes, a student must receive a grade of C or higher in order to pass and move on to the next level. Please note that any student on probation will not be allowed to participate in school sports or extra-curricular activities until he or she is removed from academic probation. Students may also be assigned to attend lunch hour study labs until their grade is satisfactory. Students assigned to study labs are expected to attend until they are notified by the administration that they have been taken off probation. Private tutors may also be required to help in certain areas of study. We are anxious for our students to succeed and strive to support them in their efforts.

Students who are on academic probation two times during a school year will be in jeopardy of losing their enrollment at the school. Contracts may not be automatically renewed for the next school year. However, each student's situation will be considered individually; effort, overall academic performance, and behavior will all play a part in the contract decision.

### *Parent-Teacher Conferences*

During each of the two semesters, parents have the opportunity to meet with teachers one-on-one during Parent-Teacher Conferences. Core teachers will have set times for appointments on a particular day or after school. Elective teachers may block out a period of time when they will be available. Conferences are usually held in the classrooms.

## *Attendance Policy*

Students may arrive at 8:15, when our doors open for the regular school day. The first bell of the school day rings at 8:20 am. Students should be at the school, ready to begin classes at this time. Classes begin promptly at 8:30 am. All students are expected to be on time to each class. A student's success in any subject is dependent upon regular attendance and participation in class. Excessive absences and tardiness negatively affect a student's ability to do well in school.

### *Tardiness*

Classes begin at 8:15 am. Students should be at school no later than 8:10 am to be on time for class. All students who arrive after 8:15 am must check in at the Front Office and pick up a tardy slip to take to their homeroom or first period teacher.

**A class tardy** is issued to any student arriving up to 5 minutes late to his/her class. Any student arriving later than 5 minutes to class without an approved note from a parent or administrator is considered to have an unexcused absence. Chronic tardiness is disruptive to the classroom environment and may result in disciplinary action.

### *Absences*

Absences should be avoided as much as possible. Regular attendance is necessary for a student's success in school. **A student will be given an unexcused absence if there is no contact from his/her parent/guardian within 24 hours.** Please follow these guidelines:

- Absences due to illness, funerals, and other emergencies deemed allowable by the administration, should be excused within the day of the absence.
- Parents should contact the school before 9:00 am to excuse their child for illness. If a student is not excused for this absence within the current school day, the absence will be considered unexcused.
- Prolonged absences must be excused with a phone call, note or email from the parent.
- Travel and vacations during the semester should be planned during school holidays as much as possible. If families must travel while school is in session, parents should contact teachers to obtain school work that will be missed, and all school work should be made up.
- Doctor, dentist and other appointments should be scheduled before or after school hours.
- **Students with an unexcused absence from school during the day, or excused absence for more than one class, are not eligible to participate in school activities that are held on the same day (games, performances, etc.).**

### **School and Teacher's Responsibility**

- The Front Office will call the parent of a student marked absent from first period class usually by 9:30 am.
- Teachers will provide a disclosure document stating expectations of each student in their class (i.e. grading, attendance, participation, etc.)
- Participation points may be deducted from the student's grade for tardies and absences. Points will not be deducted from test or assignment grades, but the student's overall grade can be affected, as outlined in the teachers' policies.

### **Student's Responsibility with Homework and Tests**

All students are responsible to obtain missed assignments or make-up work from their teacher due to tardiness and absence. Students must make up the work, where allowed by the teacher in a timely manner. If a student is absent on a test day, the teacher is not obligated to allow the student to make up the test. Prior arrangements with the teacher should be made for planned absences.

## ***Health and Safety***

### ***Parent Responsibility***

It is the responsible of the parent/guardian to provide Arches Academy with all necessary forms/paperwork required to be able to properly assist a student in the case of accident, illness, or injury. Each year, specific paperwork is needed from parents to maintain current records on each student. These forms include, but may not be limited to, School Health Form, School Check-Out Form, and Over-Night Field Trip Forms (Refer to Field-Trip Policy in this manual). Arches Academy administration will make every effort to collect these forms, but the responsibility to ensure accurate records for their students is the responsibility of the parent/guardian.

### ***Medication***

Arches Academy must be informed of any prescription medication that a student is required to take at school. If a student needs to take non-prescription medication (i.e. Tylenol) during the school day, permission must be granted by a parent/guardian on the school Health Form. The school nurse will administer non-prescription medications as permitted.

### ***Accidents or Injuries***

The school nurse will administer initial treatments of minor injuries. If the injury is serious and warrants further care, the student's emergency contact will be notified immediately by phone. Arches Academy will take all necessary steps to ensure the care of the student. It is the responsibility of the parent to be certain that all emergency contact information and specific requests are up-to-date on the Arches Academy Health Form.

### ***Lunch Options***

Students may bring their own lunch to school, or have the option to purchase reasonably priced lunch items from the school store. Microwaves are available in the school lunchroom for warming or cooking food. Assistance with cooking food is available. There are also certain days on which special food items are sold. Crepes and Bratwursts are sold each week (days vary each year), and Friday is Pizza Day. Students can purchase pizza for \$1 per slice.

### *School Photographs*

By enrolling a student at Arches Academy, parents and the student understand that photographs taken by the school or a third party for school purposes are the property of the school. Arches Academy may transfer or use photographs in school brochures, newsletters, advertising, posters, displays, slide shows, video tapes, catalogues, electronic images on the school's website and like publications or literature without limitations or reservations.

### *Field Trip Policy*

By enrolling a student at Arches Academy, parents give permission for their student to participate in off-campus field trips and activities as scheduled by faculty and staff. Parents/guardians will be notified in advance of field trips and may elect to NOT send their student to school during the scheduled field-trip activity. If a parent/guardian elects to send their student to school/class during the scheduled field-trip activity, the parent/guardian recognizes that there are inherent risks associated with any activity or field-trip. By sending their student to the scheduled field-trip, the parent/guardian acknowledges that such risks exist, but believes the opportunity for learning outweighs these risks. In the unlikely event that the student becomes ill or is injured during a field-trip, the parent authorizes Arches Academy faculty and/or staff to act as an agent on their behalf to secure services needed for the well-being of the student. The parent/guardian further agrees to provide payment for these costs. In the event that the parent/guardian cannot be located during the securing of these needed services, Arches Academy faculty will refer to the Family Health Form information that is on file with the school. *Special note: If the field trip involves an over-night activity, parents will be provided an additional consent form to be signed for the school.*

## *Code of Conduct*

Each Arches Academy student is responsible to know and adhere to the Code of Conduct. Parents are also responsible to understand these school rules and support their student in abiding by them.

### *Behavior*

All students are expected to be attentive and respectful in class. Any disrespectful behavior will not be tolerated. All students should treat school administrators, teachers, and each other with respect. This includes refraining from offensive language and inappropriate physical action. Arches Academy does not tolerate aggressive, demeaning, or bully-like behavior, either on-campus or off-campus, including online and through social media.

*\*\*Physical or verbal bullying may result in the suspension of the student, for at least the remainder of the day the offense occurred, and any subsequent days, as determined by the Head of School.*

<p><b>Federal law prohibits sexual harassment of any kind by students or employees of Arches Academy. Any joke, gestures, physical contact, negative or offensive comments, written or verbal that is humiliating or derisive, or that creates an uncomfortable learning environment. Violations will result in immediate suspension or other appropriate action.</b></p>
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### *Cheating and Plagiarism*

Honesty is expected of everyone in all activities. Any student caught cheating on assignments or tests will receive a score of zero. Plagiarism is copying others' work without proper and explicit credit. This includes downloading information from the internet and passing it off as one's own. Students must put into their own words what they have learned from research or cite resources appropriately. Plagiarized work will not receive course credit, nor can the work be made up.

### *Student Internet/Computer Use*

A student's use of computers and the internet is a privilege. Use of computers and the internet are for educational purposes, as required for class assignments, and students agree to obey all state and federal laws and regulations. It is not acceptable for students to post inappropriate messages, view illicit sites, threaten or disparage members of the school community online or through social media. Violating these rules will result in a loss of network privileges and disciplinary action will follow.

### *Smoking, Drugs and Alcohol*

Arches Academy has zero tolerance for the use of and distribution of cigarettes, drugs, and alcohol. Any student found with cigarettes, drugs and/or alcohol during school or at a school-sponsored activity will be suspended or expelled without a refund of tuition. Any student coming to school or a school activity intoxicated or under the influence of drugs will be suspended or expelled immediately without a refund of tuition.

**Any illegal activity may result in suspension or expulsion from Arches Academy without refund of tuition, even if it does not take place at or during school.**

### *Cell Phones and Electronics*

Cell phones and other electronics should be left at home. These items tend to isolate students (due to interacting with others rather than who they're with), exclude students who don't have them, and disrupt the academic focus we strive to achieve. There is no need for phones and electronics at school, as students may use the school phone to communicate with parents during the day and after school for transportation arrangements. If students still choose to bring these items, they will be checked into their teacher for safe keeping during school hours, and returned to the student at the end of the school day. Phones or other electronics used during the school day without permission will be confiscated and returned only to the parent upon pick up of the student.

### *Animals At School*

Students are prohibited from bringing animals to class. School approved activities that necessitate bringing a pet to school may only be brought to that activity.

### *Care of Facilities*

Students are responsible for the care and upkeep of their school. They share this responsibility with the administration and faculty for the condition of the building and grounds. Students are expected to pick up their own trash, keep the area around their lockers neat and clean, and help those around them to do the same. Graffiti and damage to school property will not be tolerated. Students who damage school property will be responsible for full restitution.



## ***Code of Conduct Demerits (for Grades 6-9)***

Students in grades 6-9 not adhering to the Code of conduct will be given demerits, as determined by the teacher or administrator. (*Grades PK-5 are held to the same standards and consequences listed above, but do not receive demerits.*)

Following are possible infractions and the number of demerits that are assigned for each:

1. Disrespectful behavior or refusal to cooperate = 1 demerit
2. Uniform violation = 1 demerit
3. Use of prohibited electronic device or cell phone = 1 demerit and confiscation
4. Chewing gum = 1 demerit
5. Tardy to class (unauthorized) = 1 demerit
6. Absent from class (unauthorized) = 2 demerits
7. Inappropriate language and/or gesture = 1-5 demerits
8. Inappropriate physical contact = 1-10 demerits
9. Dishonesty (lying, cheating, stealing, plagiarism) = 4-5 demerits
10. Damage to school property = 4-9 demerits and restitution
11. Illegal use of drugs, alcohol, or tobacco = 10 demerits
12. Other: \_\_\_\_\_ = 1-10 demerits

Following is a list of consequences associated with the accrual of demerits:

- 4 demerits = student meets with Head of School
- 5 demerits = lunch detention
- 6 demerits = lunch detention
- 7 demerits = lunch detention
- 8 demerits = student meets with parents and Head of School
- 9 demerits = after school detention
- 10 demerits = possible suspension or expulsion

### **Suspension**

Students who violate the school codes and standards may be suspended at the discretion of the Head of School. The consequences of suspension are as follows:

1. Mandatory meeting with parents and Head of School.
2. Zeroes on cheated, plagiarized, or missed work.
3. Student will not be allowed to make up any class work or tests that are given during the suspension. Student's grade will be affected by the loss of work.
4. Participation in any school activity during suspension is prohibited. This includes, but is not limited to athletic practices and games, drama performances, competitions, dances, etc.
5. Length of suspension depends upon the offense and the number of warnings a student has been given.
6. Student's permanent record may indicate the suspension from school for discipline.

### **Dismissal/Expulsion**

Students may be dismissed from the school for serious or repeated violations of the Code of Conduct, at the discretion of the Head of School. Students may make a written appeal to the School's Board of Directors within 5 days of dismissal. The Board of Directors will respond within 30 days and their disposition will be final. When a student is dismissed, there is no refund of tuition.

## *Uniform Policy*

The purpose of the uniform policy is threefold: 1) encourages attention to a student's character and talents rather than to his/her appearance, 2) eliminates distractions in the classroom, and 3) establishes a sense of order and respect for the school and its community. Information about where to purchase uniform clothing is available on our website, as well as detailed below.

**Student Responsibility:** Students are expected to adhere to the uniform policy as outlined. If a student is out of uniform at any time during the day, he/she will be asked to comply with the uniform guidelines, and if needed, a phone call will be made to parents to assist in the matter. Students who are out of uniform will be given a violation warning to be taken home and signed by parents. After 3 warnings, the student will need to return home to change. Middle School students will be issued 1 demerit after the 3 warnings.

**Parent Responsibility:** Parents are expected to know the uniform policy and ensure their students are properly dressed for school. If parents are contacted regarding their student's uniform, they are expected to bring appropriate clothes to their child or make arrangements for them to change.

**Teacher Responsibility:** First period teachers check uniform dress before they begin class. If a student is not in proper attire, they will be reminded of the uniform policy, and the way in which they are not adhering. A notice will be sent home as a reminder to the parent as well. Teachers enforce the uniform policy throughout the day. Teachers will give demerits as deemed necessary.

## *Grooming Guidelines*

The appearance of the student body affects the environment of the entire school. Uniforms can contribute to a safe environment and the appropriate educational and moral climate. In addition to the uniform, students are expected to dress and groom in a neat, clean and modest fashion. Students are expected to maintain these standards while on campus, including before and after classes, and when representing the school during off-campus activities.

- **Grooming:** Uniforms must be kept clean and in good repair. No torn or cut off pants. Shoes and socks must be worn at all times while on campus.
- **Hairstyles:** Hairstyles must be conservative and should appropriately reflect the environment of the school. Haircuts that are extreme are considered out of uniform and students will be required to change this appearance, and may not be allowed to attend school until remedied. Extreme hairstyles include, but are not limited to:
  1. Bright, unnatural colored hair
  2. Shaved heads; designs shaved into the haircut
  3. Dreadlocked, unruly, or unkempt hair
  4. Mohawks or long spiked hair (more than 3 inches)
  5. Top Knots, Man buns, Jedi Braids, Rat tails, etc.
- **Accessories:** Boys and girls may wear *simple* accessories, such as a watch, a ring, a bracelet, or a single necklace. No long, dangling necklaces or large necklaces. No large chains, spikes, dog collar necklaces/bracelets, bandanas, or neck scarves are permitted. Girls may wear one pair of earrings. No other visible body piercing is permitted. Girls may wear a matching headband or hair bow. Hats may *not* be worn at school, except on designated "hat days." Winter hats can be worn outside only, as weather dictates. Hair and face glitter are inappropriate during school hours.

## *Special Dress Days:*

**Spirit Days are held twice a month, on the first and third Fridays of the month.** Students can wear jeans and a t-shirt, as described below, or their uniform.

- An Arches Academy t-shirt: the navy Arches t-shirt, t-shirts from our school plays, or t-shirts from our writing rallies. The t-shirt does not have to be tucked in.
- Arches Academy sweatshirts and hoodies are also acceptable on Spirit Day.
- Jeans, uniform pants, or nice casual pants—no sweat pants, gym shorts, etc.
- Tennis shoes

**WOW (Wear Own Wardrobe) Days are held twice a month, on the second and fourth Fridays of the month.** This is a day when students may choose to wear regular clothes to school. Clothing must still be modest and appropriate for school activities and the weather. Additional WOW days may also be issued for special activities. Students will be notified of additional days in advance.

## *Purchasing Uniform Clothing*

Most uniform items can be purchased at a variety of stores such as Land's End, JCPenney, Old Navy, Target, Walmart, LLBean, and others. They must come from the uniform section of the store. There are a few items that can ONLY be found at Classy Uniform in Pleasant Grove. These items are:

- Arches Academy polo shirts with school logo—a white shirt with Arches logo is required for all students for special dress days.
- Marymount plaid jumpers, skirts, and school ties
- Other Arches Academy hoodies, jackets, spirit day shirts, etc., (as we create and order them).

These items, as well as the basic items, can be found at:

***Classy Uniforms***  
***661 W State St. Pleasant Grove, UT 84062***  
***(801) 796-6700***  
***www.classyuniforms.com***

We also have some limited items for sale at the school.

- Occasionally, we opt to have a supply of spirit day shirts and hoodies on hand for purchase.
- Gently used uniform items are also sold at the school. These items can be purchased for \$5.00 each, or exchanged 1 item for 1 item.

## Arches Academy

### Kindergarten-5<sup>th</sup> Grade Lower School Uniform Requirements

The purpose of the uniform policy is threefold: 1) encourages attention to a student's character and talents rather than to his/her appearance, 2) eliminates distractions in the classroom, and 3) establishes a sense of order and respect for the school and its community. Uniforms contribute to a safe environment and the appropriate educational and moral climate. **(No uniform for PK.)**

<p><b>Shirts</b></p> <ul style="list-style-type: none"> <li>• White Polo with Arches Logo—each student is required to have one for Special Dress days—Classy Uniform or Land's End</li> <li>• Red Polo (no logo required)</li> <li>• White or Red Turtleneck</li> <li>• Girls: White Blouse (dressy collared button up) or White Oxford Shirt. No t-shirts or non-collared shirts.</li> <li>• Boys: White or Blue Oxford shirt</li> </ul>	<p>All shirts must be worn tucked in. Any shirt too small to tuck in is not acceptable. Shirts must be in good repair, fit appropriately, and must not be dirty or stained.</p> <p>No long sleeve shirts under short sleeves. Wear a sweater or long sleeve shirt on top of short sleeve shirts for warmth.</p> <p>No brand logos allowed on Oxford shirts.</p>
<p><b>Sweaters: Must be in solid colors. No sparkles or other decoration.</b></p> <ul style="list-style-type: none"> <li>• Navy, Red, or White Cardigan</li> <li>• Navy or Red Crew</li> <li>• Navy or Red V-Neck</li> <li>• Navy or Red V-Neck Vest</li> <li>• Arches Hoodie or Jacket</li> </ul>	<p>All students should have a sweater for cold days. No embellishments or brand logos of companies or other schools. Arches Academy hoodie can be worn in class with hoods down. No coats or non-Arches jackets in class. No sweatshirts allowed.</p>
<p><b>Pants/Shorts/Skirts/Skort</b></p> <ul style="list-style-type: none"> <li>• Pants/Shorts: Navy or khaki, uniform style. (No shorts Nov-March, no colored jeans.)</li> <li>• Skirts or Skorts:             <ul style="list-style-type: none"> <li>○ Navy or khaki, uniform style</li> <li>○ Plaid (Marymount plaid only). Buy at Classy Uniform in Pl. Grove.</li> </ul> </li> <li>• Leggings: <i>Solid</i> Black/Navy/White/Red. No prints or patterns of any kind.</li> </ul>	<p>Pants must be a plain style. Flares, cargos, denim or corduroy material are not acceptable. Belt looped pants required for 1<sup>st</sup>-5<sup>th</sup> grade. No torn or cut-off pants are acceptable. Skirts, skorts, and shorts are to be no shorter than fingertips-at-thigh length. Girls' leggings are for under skirts or jumpers – not to be worn as pants alone. No stretch/sweat pants. No jeans.</p>
<p><b>Jumpers</b></p> <ul style="list-style-type: none"> <li>• Plaid ('Marymount' plaid only)</li> </ul>	<p>No navy or khaki jumpers allowed. Purchase at Classy Uniform in Pleasant Grove.</p>
<p><b>Shoes, Socks (Boots: Nov-March only)</b></p> <ul style="list-style-type: none"> <li>• Shoes in <i>one solid</i> color: brown, black, or navy. Laces must be in same color. Soles in same color or white.</li> <li>• <i>Solid</i> color socks or tights in white, red, black or navy. No patterns, prints, or logos of any kind.</li> </ul>	<p>Shoes must be closed toe and heel. Shoes with designs or more than one color are not acceptable. Light-up shoes, platform shoes, high heeled shoes, or roller-skate shoes are never permitted. Boots allowed only November-March or as season dictates. Same specifications as shoes.</p>
<p><b>Belts (1<sup>st</sup>-5<sup>th</sup> only. No belts for K.)</b></p> <ul style="list-style-type: none"> <li>• Leather or fabric belt in solid color: brown, black or navy only.</li> </ul>	<p>A belt must be worn with pants at all times. No wide extravagant belts permitted.</p>

**Gym Clothes:** Gym clothes are NOT required for PK-5 students. Students may bring tennies.

**Accessories and Grooming:** please refer to Grooming section of the Uniform Policy.

# Arches Academy

## Grades 6 through Grade 9 Middle School Uniform Requirements

*The purpose of the uniform policy is threefold: 1) encourages attention to a student’s character and talents rather than to his/her appearance, 2) eliminates distractions in the classroom, and 3) establishes a sense of order and respect for the school and its community. Uniforms contribute to a safe environment and the appropriate educational and moral climate.*

<p><b>Shirt</b></p> <ul style="list-style-type: none"> <li>• White Polo with Arches Logo—each student is required to have one for Special Dress days—Classy Uniform or Land’s End</li> <li>• Forest Green or Navy Polo (no Arches logo required)</li> <li>• Girls: White Blouse or White Oxford</li> <li>• Boys only: Blue Oxford Shirt</li> </ul>	<p><b>Girls and Boys:</b> All shirts must be tucked in.</p> <p><b>For boys:</b> A plain <i>white</i> t-shirt may be worn under the uniform shirt.</p> <p><b>For girls:</b> A same color tank may be worn under the uniform shirt.</p> <p>A blouse is a <i>dressy</i>, button-up, collared shirt. No t-shirts or Mod Bod type shirts.</p>
<p><b>Pants</b></p> <ul style="list-style-type: none"> <li>• Navy <i>Uniform style</i> Pants or shorts</li> <li>• Khaki <i>Uniform style</i> Pants or shorts (No jeans, denim, or corduroys are acceptable.)</li> </ul>	<p>Pants must have belt loops and a belt is required. (Solid brown, black, or navy belts only.)</p> <p>Pants must be worn at the waist.</p> <p>No skinny, hip-hugger, flare, cargo, or patch pocket styles.</p> <p>No torn or cut-off pants are acceptable.</p>
<p><b>Skirts and Skorts</b> (No jumpers allowed)</p> <ul style="list-style-type: none"> <li>• Plaid (‘Marymount’ plaid only) any style</li> <li>• Navy or Khaki in a Knife Pleat, Box Pleat, or Kick Pleat. See Classy Uniform’s website for examples.</li> <li>• Leggings: <i>Solid</i> Black/Navy/White. No prints or patterns of any kind.</li> </ul>	<p>All skirts must be worn at the waist and a modest length – <u>no skirt should be shorter than fingertip-at-thigh length.</u></p> <p>Leggings can only be worn <i>under</i> skirts, not worn as pants alone. (Full length, no capri length.)</p> <p>No gym or sweat pants.</p> <p>No stripes or patterns of any kind on leggings.</p>
<p><b>Sweater</b></p> <ul style="list-style-type: none"> <li>• Navy Cardigan</li> <li>• Navy Crew</li> <li>• Navy V-Neck or V-Neck Vest</li> <li>• <i>Arches</i> Hoodie or Jacket</li> </ul>	<p>All students should have a sweater or hoodie for cold days. No embellishments or brand logos of companies or other schools.</p> <p>Arches Academy hoodie can be worn in class with hoods down. No sweatshirts allowed.</p> <p>No coats or non-Arches jackets in class.</p>
<p><b>Shoes, Socks (Boots: Nov-March only)</b></p> <ul style="list-style-type: none"> <li>• Shoes in <i>one solid</i> color: brown, black, or navy. Laces must be in same color. Soles in same color as shoe, or white.</li> <li>• <i>Solid</i> color socks or tights in white, black or navy. No patterns, prints, or logos of any kind.</li> </ul>	<p>Shoes must be closed toe and heel. Shoes with designs or more than one color are not acceptable. Light-up shoes, platform shoes, high heeled shoes, or roller-skate shoes are never permitted.</p> <p>Boots allowed only November-March or as season dictates. Same specifications as shoes.</p>
<p><b>Belts</b></p> <ul style="list-style-type: none"> <li>• Leather or fabric belt in solid color: brown, black or navy only.</li> </ul>	<p>A belt must be worn with pants at all times. No wide extravagant belts permitted. Brown, black, or navy only. No red or other colors.</p>

**Gym Clothes Required:** Students should bring the following for PE classes: gym shorts (finger tip length), t-shirt, gym shoes and socks.

**Accessories and Grooming:** Refer to the Handbook’s Grooming section of the Uniform Policy.

# An *Arches* ACADEMY Student is...

- A Leader
- A Global citizen
- Responsible and Hard working
- Confident, Positive, and Cheerful
- Courteous and Friendly
- Respectful to Teachers, Friends, and School
- Cooperative and a Problem Solver
- A Team player, encouraging all to succeed
- Resilient, always willing to continue trying
- Organized and well-rounded
- Creative, Imaginative, Inventive
- Willing to share and compliment others
- Consistent in following rules and uniform policy
- Inspired, self-motivated, and a life-long learner
- Accepting of others' unique qualities and talents
- Proactive, striving to make personal progress
- Well-mannered and generous
- Focused on his/her studies and learning

An Arches Academy student makes  
our school and our world  
a better place for everyone.